

Action	Stage Deadline	POC	Completed
Organization of the Awards Committee			
Appointment and Confirmation Awards Committee Chair	December 1, 2024	BoD	Completed
Appointment of Awards Committee	January 2025	Chair	Completed
Announcement of Awards Committee to BoD	March 2025	Chair	Completed
Solicitation for Award Nominations			
Awards program Advertized in <i>JED</i>	April 2025	Staff	
Letters to Service Chiefs for Unit Award Nominations	February 2025	Chair/Staff	Completed
Awards Letter/Email to BoD and Chapter Presidents	April 2025	Chair/Staff	
Reminder to BoD about AOC Gold/Silver Nominations	March/April 2025	Staff	
Awards Final Judging	June 5, 2025	Committee	
Award Nominations Suspense Date			
Suspense date for all Individual Awards	May 31 2025	Staff	
Unit Award winners due	September 2025	Staff	
Committee Deliberations			
Committee meeting to finalize Awards Slate	June 1, 2025	Committee	
Selection of Award Winners			
Recommended recipients to BoD/Excom (read ahead)	June 1, 2025	Staff	
Brief EXCOM/BoD on Awards Committee Recommendations	June 1, 2025	Chair	
BoD action on Gold, Silver, LAA and approval of recipient list	June 1, 2025	BoD	
Notification to Award Winners and Sponsors			
Award selectee letters/information request letter	July 1, 2025	Staff	
Notification letter to Sponsors of non-selectees	July 1, 2025	Staff	
Phone call and Letter to Gold Medal Winner	July 1, 2025	Chair	
Announcement of Award Winners			
Announce recipients - Website	July/August 2025	Staff	
Announce recipients - e-Crow	July/August 2025	Staff	
Submit recipient announcement to <i>JED</i>	November 1, 2025	Staff	
Announce recipients - <i>JED</i>	December 1, 2025	Staff	
2025 Awards Committee Members		E-mail Address	
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