



ASSOCIATION
OF OLD CROWS



JOIN THE LEGACY,
SHAPE THE FUTURE



Governance Committee Report 10 Dec 2024

- **Powder Carlson, Governance Chair**
- **Committee:**
 - **Shelley Frost**

Topics:

- OPMAN 13 Appendix A quarterly review
- OPMAN Status
- Charter Status

Quarterly review

- Appendix A should be reviewed and approved quarterly by AOC Board of Directors
- The list is extracted from:
https://www.pmdtcc.state.gov/ddtc_public?id=ddtc_public_portal_country_landing
- **The Treasury dept list and the State Department list have no changes to the embargoed countries. Therefore, no changes to Appendix A of OpMan 13**

OpMan Status



AOC OPMAN	Committee	DATE	2025 Admin Review or Rewrite	Notes
Articles of Incorporation	GOV	24 Jan 2019		Only changes when mission or Bylaws are significantly modified
11- Purposes and Responsibilities	GOV	02-Feb-21		
13 – Bylaws of the Association of Old Crows	GOV	20-Nov-20		Appendix A reviewed/updated quarterly, completed 10 Dec 2023 Appendix B updated annually, completed 10 Dec 2023
14 – AOC Strategic Positioning	STRAT PLAN	02-May-22		Appendix A reviewed/updated annually completed 10 Dec 2023 Appendix B updated every 2-3 years
15 – Code of Ethics	Ethics	11-Mar-21		
16 – Meeting Minutes	EXCOM	31-Aug-23		
17 – Board/Chapter Operations	EXCOM	08-Feb-21		
18 – Non-Discrimination Policy	EXCOM	16-Feb-21		
21 – Financial Management	Finance	12-Feb-20	Required	Have asked Jim Utt to review 1 Nov 2024
22 – Reserve Fund Policy	Finance	17-Feb-22		
23 – Travel and Expense Reimbursement	Finance	11-Mar-21		
24 – Records Retention	Finance	02-Feb-21		
25 – Anti-Trust Compliance Policy	EXCOM	02-May-22		
31 – Awards Program	Awards	11-Mar-21		
32 – Nominations and Election Committee	N&E	11-Mar-21		Appendix A reviewed/updated annually completed 10 Dec 2023 Appendix B updated annually to be completed (last completed in 2022)
41 – Conference Planning, Operations, and Reporting	EXCOM	26-Apr-19	Required	
42 - Certification	TRAINING & ED	11-Nov-21	Required	
51 – Conducting Classified Events	EXCOM	19-Feb-21		
52 – Insider Threat Program	EXCOM	23-Feb-21		
72 – Annual Chapter Recognition Program	Membership	31-Oct-19	Required	
73 – Publishing Chapter Events in the JED/eCrow	Membership	27-Dec-22		
74 – Establishing, Maintaining and Closing AOC Chapters	Membership	13-May-21		
92 – Human Resource Management	HR	11-Mar-21		

Charter Status

Committee Name	Date	Review	Notes		UPLOADED
Executive	12-Sep-24				yes
*Finance	09-Oct-24				
*Governance	12-Aug-24				yes
Awards	19-Feb-21				
Advocacy and Technical Advisory	18-Sep-24		<i>Changed from Advoacy and Outreach</i>		
Symposium	12-Aug-24				yes
Conferences	28-Aug-24				yes
Ethics	12-Sep-24				yes
*Human Resources	12-Sep-24			No chair	yes
International Advisory	02-Jan-22				
Membership	28-Aug-24				yes
Nominations and Elections	28-Aug-24				yes
Strategic Planning	04-Apr-22				
Professional Development	13-Aug-24				yes
AdHoc History	03-Mar-22				
AdHoc Editorial Committee	12-Sep-24			No chair	yes
AdHoc Future Leaders	13-Aug-24		<i>Changed from Young Professionals</i>		yes
AdHoc Security	19-Sep-24				yes
AdHoc Communications			committee disabled in 2022		
Past President	12-Aug-24				yes
STEM		Review due			
Scholarships	12-Sep-24				yes
Senior Advisory Board			committee not utilized 2022-2024		
*Standing Committees per the Bylaws					