

Scholarship Committee Charter

1. Committee Purpose: To oversee and manage the association's scholarship program. This includes ensuring the fair and equitable distribution of scholarships, aligning the program with the association's mission and values, and fostering academic and professional development among recipients.
2. Duties:
 - Formulate a fair and transparent evaluation process, including reviewing applications, and selecting scholarship recipients based on established criteria.
 - Ensure scholarships are awarded according to the committee's decisions and communicate the outcomes to applicants and recipients.
 - Actively promote the scholarship program within the community and among potential applicants to maximize reach and impact.
 - Ensure the scholarship program complies with legal requirements, association policies, and ethical standards.
 - Oversee the budget allocated for scholarships, including managing funds, ensuring proper financial reporting, and making recommendations for future funding needs.
3. Chair: Appointed by the President
4. Members: Must have at least five members including the committee chair. Committee Chair will select Vice Chair. The Committee Chair can invite others to join the committee with committee approval.
5. Staff Support: Support provided by the Director of Member Operations
6. Required Financial Resources: funding to cover necessary Scholarship programs for the year.
7. Duration: Ongoing
8. Communication/Updates to BOG: Report to the Board of Governors as needed.
9. Participation by Non-Committee Members: As required and agreed by the Committee Chair