

Nominations and Election Committee Charter

1. **Committee Purpose:** Responsible for identifying (and vetting as required) potential future members of the AOC's Board of Directors and managing the selection process.
2. **Duties:**
 - Subject to BoD-desired leadership traits (if any identified), identify candidate leaders for nomination to the annual slate of elections for President-elect, At-Large Directors and Regional Directors
 - Chair and staff conduct and monitor annual elections process
 - Report progress and results to BoD
 - Assist President, as required, in vetting any candidates for Appointed Director positions
3. **Chair:** As appointed by the President and confirmed by the BoD.
4. **Members:** Nominally 4-6 additional BOD and non-BOD AOC members, balanced across membership regions. No committee member shall be eligible for positions selected for elections or appointment.
5. **Staff Support:** Director of Membership Operations
6. **Required Financial Resources:** Online election software company.
7. **Duration:** Ongoing
8. **Communication/Updates to BoD:** Regular reports at Board meetings on status of nominations and elections process/progress. Formal reporting of final elections results to the Secretary upon conclusion of elections (Chair and Secretary validate results, Secretary informs BoD). Update OpMan as required.
9. **Participation by Non-Committee Members:**
 - Members submit potential election slate candidates to the committee for review, and for committee member/chair to discuss interest with the candidate
 - President submits, as desired, potential Appointed candidates to the committee for review and recommendation back to the President and/or BoD
 - Members submit proposed N&E OpMan changes to committee for review