

Posted: October 11, 2013

Conference Committee (from 2003 charter)

1. <u>Committee Purpose</u>: To prepare for the conduct of technical conferences. The committee will provide advice and assistance to current convention management activities, and to provide continuity between past, present and future conventions.

2. Duties:

- Work with headquarters staff and board to determine relevant two-day conference themes and assist in their development. Current and projected national security issues in terms of AOC functional interests will be considered.
- Ensure a Board member is point of contact for each two-day conference and is participating where appropriate in assistant with said conference.
- Act as liaison among staff, Board and Chairman to resolve any problems/issues, as appropriate.
- 3. Chair: Appointed by the President
- 4. <u>Members</u>: The Committee shall be composed of a Chairman and not less than two members.
- 5. Staff Support:
- 6. Required Financial Resources:
- 7. Duration:
- 8. Communication/Updates to BoD:
- 9. Participation by Non-Committee Members: